



# Havering

LONDON BOROUGH

## AUDIT COMMITTEE AGENDA

**7.00 pm**

**Wednesday  
14 March 2018**

**Committee Room 1-  
Town Hall - Town Hall**

Members 6: Quorum 3

### **COUNCILLORS:**

**Conservative  
(3)**

Viddy Persaud  
(Chairman)  
Frederick Thompson  
John Mylod

**Residents'  
(1)**

Julie Wilkes (Vice-  
Chair)

**East Havering  
Residents' (1)**

Clarence Barrett

**UKIP**

**(1)**

David Johnson

**Independent  
Residents'  
(0)**

**For information about the meeting please contact:  
Victoria Freeman 01708 433862  
victoria.freeman@OneSource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

**DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF**



## AGENDA ITEMS

### 1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### 2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) – received.

### 3 DISCLOSURE OF INTERESTS

Members are invited to declare any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in any item at any time prior to the consideration of the matter.*

### 4 MINUTES OF THE MEETING (Pages 1 - 4)

To approve as correct the minutes of the meeting held on 28 November 2017 and authorise the Chairman to sign them.

### 5 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specific in the minutes that the item should be considered at the meeting as a matter of urgency.

### 6 EXTERNAL AUDIT PLAN 2017/18: LONDON BOROUGH OF HAVERING AND HAVERING PENSION FUND (Pages 5 - 80)

### 7 16/17 GRANTS CERTIFICATION REPORT (Pages 81 - 90)

### 8 ACCOUNTING POLICIES 2017/18 (Pages 91 - 112)

### 9 CLOSURE OF ACCOUNTS TIMETABLE 2017/18 (Pages 113 - 118)

### 10 ASSURANCE PROGRESS REPORT QUARTER 3 (Pages 119 - 134)

### 11 GOVERNANCE UPDATE (Pages 135 - 144)

### 12 INTERNAL AUDIT STRATEGY AND CHARTER AND 2018-19 PLAN (Pages 145 - 164)

### 13 TREASURY MANAGEMENT QUARTER 3 UPDATE 2017/18 (Pages 165 - 182)

- 14 TREASURY MANAGEMENT STRATEGY STATEMENT, PRUDENTIAL INDICATORS AND MINIMUM REVENUE PROVISION STATEMENT 2018/19 (Pages 183 - 220)**
- 15 AUDIT COMMITTEE - ANNUAL REPORT 2017/18 (Pages 221 - 228)**

**Andrew Beesley  
Committee Administration  
Manager**